



## **Modo Board of Directors 2018 Call for Nominations**

*Serving on Modo's Board of Directors is a great way to support the co-op and represent the needs of members. It's also a rewarding way to contribute one's expertise while ensuring Modo's social purpose is met.*

### **Open Positions**

Modo's Board consists of nine directors, one from the Greater Victoria area and eight from the rest of Modo's service area. Each position generally serves a three-year term of office, with all Modo Plus shareholding members eligible to run for election, subject to their place of residence.

In 2018, there are four non-Victoria director positions to be filled: three for a three-year term and one for a two-year term.

### **Director Duties and Responsibilities**

The ability of directors to contribute to Modo's success is significant, as is the commitment. Board meetings are monthly and last approximately three hours, with full attendance expected. Additionally, it is expected that directors volunteer to sit on at least one committee. Committees meet monthly for approximately one hour. Currently there are four standing committees: Finance and Audit, Governance, Human Resources, and Nominations.

#### *What our directors do*

The Board of Directors provides direction and oversight to the organization. Tasks include:

- Reviewing the Strategic Plan and setting annual goals for the organization (including financial, operational, social and environmental goals)
- Reviewing the Risk Management Plan
- Reviewing the performance of Modo's CEO
- Monitoring the financial performance of the organization
- Reviewing and setting policy as required
- Participating in outreach and publicity events as requested by staff
- Liaising with the wider co-operative community

#### *What our directors don't do*

Directors are not involved in the day-to-day operations of the co-operative, and do not deal with issues such as:

- Vehicle buying, maintenance issues, or vehicle placement



- Customer service issues
- External contracts with developers, transit authorities, or any other partners
- Staffing issues, except as related to the CEO
- Business development, marketing, or advertising of services
- Public and/or media relations (except as requested by staff)

### **Board Composition**

A key pillar of the co-op is diversity and inclusion. Equally important is the diverse composition of our board. It is essential the Board be comprised of directors with a mix of skills and backgrounds, both professional and personal. In particular, the Board seeks individuals with experience in the following areas:

- Co-operative legislation and related governance issues
- Accounting designation (CPA)
- Legal
- Urban or transportation planning
- Information technology
- Brand marketing
- Senior management or team leadership

Modo encourages and welcomes all qualified candidates. We pride ourselves on being an equal opportunity organization and encourage nominations from all individuals, including those identifying with traditionally underrepresented groups. We are dedicated to maintaining a healthy, productive, and respectful work environment, free from bullying, harassment, and discrimination, and in which all are treated with dignity.

Our directors are volunteers. They are not paid or given preferential treatment for their time spent on board business.

### **Interested in Getting Involved?**

If you are a Modos Plus shareholding member interested in serving on the Board, and can fulfill the requirements listed above, we'd like to hear from you. To put your name forward as a candidate, get more information, or speak to a current director about what's involved, please email [nominations@modo.coop](mailto:nominations@modo.coop) or contact Modos at 604.685.1393 and ask to have a director contact you.

### **Prospective Director Meeting**

Modos will hold an in-person meeting for prospective director candidates on Monday, February 26<sup>th</sup>, 2018 at 6pm at Modos's Downtown Vancouver head office. Prospective candidates are strongly encouraged to attend this meeting



to learn more about the opportunity to serve on Modo's Board of Directors and to have your questions answered.

If you'd like to attend the Prospective Director Meeting, please RSVP to [nominations@modo.coop](mailto:nominations@modo.coop) by noon on Friday, February 23<sup>rd</sup>, 2018.

### **Close of Director Nominations**

Director nominations close at 5pm on Sunday, March 4, 2018. Nominations are accepted any time prior to close by email at [nominations@modo.coop](mailto:nominations@modo.coop), or during regular business hours by hard copy at Modo's office at 200–470 Granville Street, Vancouver, BC.

### **Candidate Videos and Statements**

This year's director election will be via online voting. To support the voting process, candidates should be prepared to create a short video of no more than two minutes and a 250-word candidate statement introducing themselves to Modo members and explaining why they want to serve on the Board of Directors.

Videos and candidate statements must be submitted to [nominations@modo.coop](mailto:nominations@modo.coop) no later than 5pm on Sunday, March 25, 2018. Videos and candidate statements will be posted to the Modo AGM web page.

*Modo's Board of Directors thanks you in advance for your interest and consideration.*